



NORTHERN CALIFORNIA REGIONAL LAND TRUST PROJECT APPLICATION

If submitting electronically, please use Times New Roman normal, 12 point font and send to jwatts@landconservation.org

PROPERTY OWNER INFORMATION

Owner(s):

Address:

City:

State / Zip:

Telephone:

Fax & E-mail:

Primary Contact Person (this person will be contacted by NCRLT for all matters pertaining to the project):

Project Title:

Site Address:

Acreage:

Township & Range:

Section & ¼ Section

Water source(s):

PROPERTY REPRESENTATIVE/AGENT INFORMATION (if applicable)

Representative:

Address:

City:

State / Zip:

Telephone:

Fax & E-mail:

APN (Assessor's Parcel Numbers):

Zoning (minimum parcel size):

**Water or mineral rights separated from property (Y/N)?
If yes, owner and type (water or mineral type)**

COUNTY GENERAL PLAN

Land Use Designation:

Open Space Designation:

Present Use of Property:

Existing Improvements: Please list all physical improvements on the property, including residences, agricultural structures, reservoirs and other similar development and square footage.

Property Description: Please describe the terrain of the property. The description should include the type and extent of tree/plant cover, watercourses, rock outcroppings, grasslands and other similar features.

Date which you acquired or began operating this property:

Property presently leased out for agricultural or ranching operations? Yes No
If leased out for other operations, please describe:

Property subject to Williamson Act Contract? Yes No

Property Subject to Timber Preserve Yes No
Property Boundary Disputes Yes* No

*If there has been a property boundary dispute, please show the disputed area on the submitted property boundary map.

Property on the Real Estate Market Yes No
Real Estate Broker/Agent **Listing Expiration Date**

Is entire property being marketed? Yes No*
*If not, please show the area which is on the market on the property boundary map.

Interest in NCRLT:
 Selling a Conservation Easement * Donating a Conservation Easement *
 Selling Fee Title Donating Fee Title

If interested in selling or donating a conservation easement, briefly describe the future use of the property, including anticipated improvements, such as residences or accessory agricultural or residential structures, planting of crops, roads, etc.

Land Use Applications: Please list all subdivisions, certificates of compliance, lot line adjustments, timber harvest plans, or use permits which have been applied for, approved or recorded within the last 5 (five) years.

Description of Surrounding Lands (i.e. dairy lands, vineyards, rural residential, nearby suburban areas, public lands, etc.)

Additional Information:

I understand that NCRLT's evaluation of my property is based upon the information submitted with my application, current use, and configuration of my property. I also understand that changes in the way in which I use my property, or commencement of any new land uses not noted in the application, may result in re-evaluation of the project by NCRLT.

Signature of Property Owner(s)

Date

Signature of Property Owner(s)

Date

Signature of Property Owner(s) Representative

Date

Type of Property Ownership:

Individual

Corporate

Other

NCRLT Land Project Protocol

<p>1. Initial landowner/project proponent contact</p> <ul style="list-style-type: none"> • Inquiry of property and goals/purpose of C.E. per NCRLT land projects criteria • Inform landowner of tax benefits through donation • Land owner is sent NCRLT Project Application 	<p>11. NCRLT develops uses and restrictions of easement and creates conservation easement outline.</p>
<p>2. Land owner fills out and returns NCRLT Project Application.</p>	<p>12. Landowner orders appraisal</p> <ul style="list-style-type: none"> • Appraisal must be done by qualified agricultural appraiser.
<p>3. NCRLT Staff assess prospect, makes appointment for site visit if interested.</p>	<p>13. NCRLT develops monitoring requirements, and requirements for Baseline Conditions Report</p>
<p>4. NCRLT Staff/Board Member site visit</p> <ul style="list-style-type: none"> • Outline conservation easement process • Inform landowner of typical costs and endowment 	<p>14. Appraisal completed and reviewed by funding agency (if applicable).</p>
<p>5. NCRLT Staff evaluation of project using NCRLT land selection criteria.</p>	<p>15. Landowner signs option agreement.</p>
<p>6. Land Committee reviews the project:</p> <ul style="list-style-type: none"> • Estimation of Endowment costs of project • Makes recommendation for or against project to the Board 	<p>16. Open escrow.</p>
<p>7. NCRLT Board reviews Land Committee recommendations; votes to accept or decline proposed project.</p>	<p>17. Landowner responsible for producing a Baseline Conditions Report prior to recording the conservation easement (NCRLT can perform this task if desired).</p>
<p>8. Letter is sent to landowner:</p> <ul style="list-style-type: none"> • Letter of decline, -OR- • Project proposal letter; \$500 deposit and hourly fee required for remaining tasks. 	<p>18. Make appointment with landowner to review and sign Baseline Conditions Report.</p>
<p>9. NCRLT obtains title information and legal survey from landowner.</p>	<p>19. Funding is transferred to landowner (if applicable), escrow closes, conservation easement is recorded.</p>
<p>10. NCRLT and landowner prepare statement of purpose for conservation easement.</p>	<p>20. Meet with landowner to present complete conservation easement binder.</p>